

Privacy and Refund Policies

Privacy Policy

Before submitting information to the East Catholic High School website, please read and understand this Policy. Use of any part of "Giving to ECHS" indicates your acceptance of this Policy and agreement to the collection and use of your personal information in accordance with this Policy. Please note that this Policy applies only to information collected on this site. It does not apply to information collected or obtained by other means.

General Purpose and Processing System

The online giving website <http://www.echs.com/page.cfm?p=154> was established for current and potential donors wishing to make cash donations to East Catholic High School. East Catholic High School has contracted with Elavon, a transaction processing company, to process all transactions made on <http://www.echs.com/page.cfm?p=154>. Information submitted on this site will be captured electronically by Elavon Virtual Merchant for verification and processing only. East Catholic High School's Advancement Office will download a batch report from Elavon and post the previous day's transactions to the East Catholic High School donor information system.

Use of Personal Information

We do not collect any personal information unless you voluntarily provide it by sending us e-mail, participating in a survey, or completing an on-line form. Personal information submitted will not be transferred to any non-affiliated third parties unless otherwise stated at the time of collection. When a user submits personally identifiable information it is used only for the purpose stated at the time of collection.

Consent

Where consent for the use and disclosure of personal information is required, the school will seek consent from the appropriate person.

Cookies

A cookie is a small text file stored by your browser that allows the website to "remember" your preferences such as calendar settings and site bookmarks on the site from visit to visit, or to maintain your "logged in" status when visiting protected areas. Usage of a cookie is in no way linked to any personally identifiable information while on our site. Web browsers have settings allowing you to reject cookies, or selectively accept cookies, or delete cookies previously accepted. Please be aware that rejecting or deleting cookies from our website may make certain functions unavailable to you.

Log Files

Like most standard website servers we use website statistic packages such as Google Analytics to analyze trends in how our website is accessed and utilized. Information monitored includes internet protocol (IP) addresses, geographic location of visitors (country, city), browser type, Internet service

provider (ISP), referring/exit pages, platform type, date/time stamp, time spent on pages, and keywords used to find our site via search engines. This information is anonymous and cannot be directly linked to individual users. We may use it to identify high-use or low-use areas of the site, pinpoint problem areas of the site, analyze broad demographic trends in our visitors, and make decisions about how to make it easier for people to find and navigate our website.

Links

This website may contain links to other sites. Please be aware that we are not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site; and to read the privacy statements of each and every website that collects personally identifiable information. This privacy statement applies solely to information collected by this website.

Security

This website takes every precaution to protect our users' personal information. Whenever users submit personal information (such as contact info or credit card info) via online forms, registration, or online purchase, upon submission; that information is encrypted via the highest level of SSL (Secured Sockets Layer) available. Servers that store personally identifiable information are in a secure environment. Under no circumstances are credit card numbers permanently stored on our website servers.

Non-secured Communications

Posts to discussion forums, discussion boards, comments to blogs, and Alumni Class Notes are viewable by other users. When these areas are not in a password protected area, they may be viewable by the general public. Please be aware of this when posting personal information in these areas.

Notification of Changes and Your Acceptance of this Policy

By using this Site, you agree to the terms of this Policy. All modifications or updates will be posted on this Site. If at any point we decide to use personally identifiable information in a manner different from that stated at the time it was collected, we will notify you. Your continued use of the Site constitutes your acceptance of such revised privacy policy. If you do not agree to this privacy policy, please do not use our Site. Changes may be made to the policy as deemed necessary at any time and at the school's sole discretion.

Contact Information

If users have any questions or suggestions regarding our privacy policy, please contact the East Catholic High School Advancement Office at (860) 649-5336 ext. 234 or email adantis@echs.com.

Refund Policy

In certain cases it may be necessary for a customer to receive payment refunds. All refund requests must be sent to the Director of Advancement, East Catholic High School, 115 New State Road, Manchester, CT 06042 and must be in writing. Once approved, the refund will be made by an authorized administrative user in the Advancement Office. Voided transactions must be submitted to the Director of Advancement on the day of the transaction and will be voided immediately by the Advancement Office.